

# step 3

## PROOF OF RESIDENCY

**You must bring in one (1) document that proves where you live. The document must show your street address. (No P.O. Box numbers).**

**Some of the proofs that WIC will accept are as follows:**

- ✓ South Carolina driver's license
- ✓ Current bank statement
- ✓ Current mortgage or rental agreement
- ✓ Benefactor letter (from a reliable third party such as a social worker, landlord, etc.)
- ✓ Recent bill
- ✓ Client's school record
- ✓ Current car registration
- ✓ WIC appointment letter (with street address)
- ✓ Valid ID card with photo
- ✓ Leave and earnings statement with address
- ✓ S.C. beginner's permit
- ✓ Voter registration card

# step 4

## INCOME DOCUMENTATION

**You must bring in documentation of all income for everyone living in your household. The document(s) must be current (within the last 60 days).**

**Some of the proofs that WIC will accept are as follows:**

- ✓ Active Medicaid card or eligibility notice
- ✓ Food stamp notice of eligibility (An EBT card is NOT acceptable proof)
- ✓ TANF notice of eligibility
- ✓ Most recent pay stub
- ✓ Signed statement from your employer indicating gross earnings for a specific time period (weekly, bi-weekly, or monthly)
- ✓ Regular cash contributions: signed/dated letter from the person (not living in the household) who regularly contributes income to the household
- ✓ W-2 forms or income tax return for the most recent calendar year
- ✓ Unemployment letter/notice or Worker's Compensation letter
- ✓ Recent leave and earnings statement (LES) for military personnel
- ✓ Foster child placement letter/foster parent award letter with amount received for foster care
- ✓ Court order or divorce decree showing alimony and/or child support payment
- ✓ Self-employment – recent 1040 ES quarterly tax form, or company account books (records), or 1040 form for the past year.

**Please note: only adults living in the household can verify and sign for income documentation.**

**Bring these items for all family members applying for WIC, when available:**

- ✓ Your WIC ID card
- ✓ Immunization record for the infant or child
- ✓ Your medical information/form
- ✓ Proof of pregnancy from your physician

**We're WIC  
and  
we're here  
for you.**



**The South Carolina Women, Infants and Children (WIC) Program is an equal opportunity provider.**



South Carolina Department of Health and Environmental Control

[www.scdhec.gov](http://www.scdhec.gov)

ML-009145 5/08



Participant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Appointment Date and Time: \_\_\_\_\_

**Dear WIC Participant:**

In order to apply or continue with your family’s WIC benefits you will need to bring in the information listed in this brochure. If this scheduled appointment is not convenient, please call the public health department so that we may assist you with a more convenient time.

If you or your child has seen the doctor in the last 60 days, please bring a copy of the medical information (height, weight, blood work, health conditions, etc.) to help speed up the time it will take to certify you or your child for WIC.

REMEMBER, if you do not keep this appointment, WIC benefits may be discontinued.

Sincerely,  
  
Your local WIC office



**step 1**

**WHO COMES TO THE APPOINTMENT**

Please bring all family members applying for WIC Services to the appointment. (It may be you, your child and/or your infant.) If the appointment is for a child, only a parent or caretaker who lives with the child can bring the child and complete the paperwork.

**step 2**

**PROOF OF IDENTITY**

You must bring at least one (1) form of identification for yourself and one (1) form of identification for your infant or child who is applying for WIC. Some of the IDs that WIC will accept are as follows:

**The list below is for women applying and parents or caretakers**

- |                                      |                                  |
|--------------------------------------|----------------------------------|
| ✓ Driver’s license                   | ✓ Recent paycheck/stub with name |
| ✓ Current bill with your name on it  | ✓ Current car registration       |
| ✓ Active Medicaid card               | ✓ Valid ID card with photo       |
| ✓ Current student ID card with photo | ✓ Current insurance card/policy  |
| ✓ U.S. military identification       | ✓ Valid U.S. passport            |
| ✓ Current S.C. WIC card              | ✓ Valid Social Security card     |
| ✓ Marriage license                   | ✓ Current work ID with photo     |
| ✓ Current voter registration card    | ✓ S.C. State ID with photo       |
| ✓ S.C. beginner’s permit             |                                  |

**The list below is for your infant and/or child**

- |  |                                 |
|--|---------------------------------|
| ✓ Birth certificate                          | ✓ Valid Social Security card    |
| ✓ Foster child placement letter/notice       | ✓ Client’s school ID or record  |
| ✓ Active Medicaid card or eligibility notice | ✓ Infant’s hospital ID bracelet |
| ✓ Hospital birth card (crib card)            | ✓ Current S.C. WIC ID card      |

NOTE: Citizenship and immigration status are NOT required for the WIC Program.